

### **3<sup>rd</sup> TRIMESTER QUESTIONNAIRES**

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#### **1. PURPOSE AND APPLICABILITY**

The purpose of this SOP is to describe the procedure of filling the questionnaires performed during the 3<sup>rd</sup> trimester of pregnancy. The questionnaires encompasses five main topics: sociodemographic characteristics, stress, environmental exposures, lifestyle and home characterization. A part of the questions will be administrated in face-to-face interviews by the environmental fieldworkers and the other will be self-administrated as described later in this document. The data acquired from these questionnaires may have an important impact on the conclusions of the study and should be considered in the posterior analyses.

#### **2. RESPONSIBILITIES AND USERS**

1. The BiSC steering committee is responsible for final review and approval of this SOP.
2. The BiSC nurses and fieldworkers are responsible for ensuring the SOP that new versions of this SOP are available for the relevant members of the project team and its instructions are properly implemented.
3. This SOP will be principally applied by BiSC nurses and fieldworkers.
4. If the procedures of this SOP are changed, the change has to be documented according to instructions and it has to be communicated to the SOP coordinator and BISC steering committee. The changed SOP is subject to review and approval by the BISC steering committee.
5. The users of the SOP are obliged to work according to this SOP. All potential deviations in implementing this SOP have to be carefully documented (who changed, when, why, what changes, possible impacts) and reported.

#### **3. DEFINITIONS AND ABBREVIATIONS**

SOP: Standard Operating Procedure

Participant: A pregnant woman participating in the BISC study as a study subject

#### **4. EQUIPMENT AND MATERIALS**

##### Equipment

*Computer with internet connection (use preferably: Chrome or Mozilla Firefox)*

##### Materials

*Online Clinapsis questionnaire Mare32w*

*Online Clinapsis questionnaire MareExp32w*

*Online Clinapsis questionnaire MareEV32w*

*Online Clinapsis questionnaire T\_32w*

*Online Clinapsis questionnaire T\_Hogar32w*

## 5. PROCEDURES

### *Administration of questionnaire*

A part of the questions will be administrated by face-to-face interviews by the environmental fieldworkers and a part of it will be self-administrated as described below:

- Sociodemographic characteristics (self-administrated by the participants)
- Stress (self-administrated by the participants)
- Environmental exposure (one part is self-administrated by the participants and the other part is administrated through face-to-face interviews conducted by BiSC environmental fieldworkers)
- Lifestyle (one part is self-administrated by the participants and the other part is administrated through face-to-face interviews conducted by BiSC environmental fieldworkers)
- Home characterization (administrated by the BiSC environmental fieldworkers in the 3rd trimester home visit only if the participant has changed her address since the 1st trimester)

Questions will be asked both in Catalan and Spanish and will be filled in Clinapsis (for more information, see: [bisc\(B:\)/Protocols/SOPs/12w/Questionnaires/](#)). The participants will fill the environmental exposure and lifestyle online questionnaires through the link provided by the nurses in the 1<sup>st</sup> trimester. Paper versions of the questionnaires are also available. The English version of the questionnaire is only available in paper.

## 6. QUALITY CONTROL

Clinapsis offers a quality control system and provides a tool that allows the users to see if the questionnaires are filled or not. BiSC nurses are in charge to control that all the questionnaires are filled.

## 7. REFERENCES

Section not applicable

## **8. ANNEXES**

The current version of the questionnaires can be found in:

bisc(B:)/Questionnaires/BISC QUESTIONNAIRES/ 3rd trimester 32w/ BISC\_english  
Questionnaire mother\_32w\_v1\_20190626